

ILLINOIS BEAUTY PROFESSIONAL LICENSE RENEWAL CHECKLIST

Updated August 2026 | Illinois Barber, Cosmetology, Esthetics, Hair Braiding & Nail Technology

Quick reference: Use this checklist to prepare for renewal. Requirements can change, so verify your current status and renewal instructions with IDFPD before submitting your renewal.

YOUR CE REQUIREMENT

License	Total CE	Sexual Harassment Prevention	Profession-Specific CE
Cosmetologist	14 hours	1 hour	13 hours
Esthetician	10 hours	1 hour	9 hours
Nail Technician	10 hours	1 hour	9 hours
Hair Braider	10 hours	1 hour	9 hours
Barber	1 hour	1 hour	None listed in current fact sheet

Important: Sexual Harassment Prevention is included in the totals above. It does not add an extra hour.

BEFORE YOU RENEW

- ☐ Confirm your Illinois license is active and check your expiration/renewal date.
- ☐ Complete the required CE during the 2 years immediately before your license expiration date.
- ☐ Complete the required 1-hour Sexual Harassment Prevention training, when applicable.
- ☐ If this is your first renewal after obtaining your original license, review the first-renewal rule below.
- ☐ If applicable, complete the one-time Domestic Violence & Sexual Assault Awareness requirement.
- ☐ Use an IDFPD-authorized CE sponsor/provider for qualifying courses.
- ☐ Keep all CE certificates/completion records in case of an IDFPD audit.
- ☐ Complete your renewal application and CE certification as required by IDFPD.

FIRST RENEWAL

Current IDFPD rule: A renewal applicant is not required to complete profession-specific CE for the first renewal after issuance of the original license. For professions other than Barber/Barber Teacher, the initial renewal that requires CE includes one hour of Domestic Violence & Sexual Assault Awareness education. The 1-hour Sexual Harassment Prevention requirement begins with the first renewal after obtaining the original license. Verify how your specific renewal is classified in the current IDFPD system.

WHAT COUNTS AS CE?

For cosmetologists, estheticians, hair braiders and nail technicians, approved CE subject areas include:

- ☐ Advanced product chemistry and chemical interaction
- ☐ Use of machines and implements
- ☐ Sanitary procedures
- ☐ Hazardous chemicals
- ☐ Exposure minimization
- ☐ Updated use of implements as they relate to applicable services
- ☐ Advanced anatomy of the skin, scalp, hair and/or nails
- ☐ Human relations / communication skills
- ☐ Management and marketing

ONLINE / INDIVIDUAL STUDY CE

The current IDFPR fact sheet states that a licensee may earn the total hours required for renewal or restoration through in-person courses and online individual-study courses. Online individual-study courses must be sponsored by an approved sponsor and include an examination plus a method of verifying successful completion.

DOMESTIC VIOLENCE & SEXUAL ASSAULT AWARENESS

For licensees other than Barber/Barber Teacher, the current IDFPR fact sheet states that the initial renewal requiring CE includes one hour of Domestic Violence & Sexual Assault Awareness education. For later renewals, one hour may include this topic. This is separate from the 1-hour Sexual Harassment Prevention requirement.

SEXUAL HARASSMENT PREVENTION

Illinois requires applicable individual license holders to complete a 1-hour Sexual Harassment Prevention course during each renewal cycle, beginning with the first renewal after obtaining the original license. This hour may be counted toward the profession's required CE total.

KEEP YOUR RECORDS

- ☐ CE certificate / completion record
- ☐ Course title and number of hours
- ☐ Provider / CE sponsor information
- ☐ Date completed
- ☐ Renewal application confirmation
- ☐ Copy or screenshot of your renewed license

Official sources: Illinois Department of Financial & Professional Regulation (IDFPR), Continuing Education Fact Sheet (June 2026); IDFPR Continuing Education requirements; Illinois Compiled Statutes, 225 ILCS 410. Requirements are subject to legislative and administrative changes. Verify current requirements at IDFPR before renewal.